



NATIONAL INDUSTRIAL CORPORATION

(Approved Overseas Recruitment Agency under Ministry of External Affairs, Govt. of India)

&

(Approved Exporter of Agriculture Products under Ministry of Commerce & Industry, Govt. of India)



INLAND/OVERSEAS PLACEMENT

Corporate Office: 33, C.R. Avenue, 3rd Floor, Kolkata - 700012

(Landmark: Near Chandni Chowk Metro Station Gate No. 5)

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INFORMATION BROCHURE

2022-2023



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Barunava Chowdhury
CHAIRMAN & C.E.O.

M E S S A G E

I welcome you all whole heartedly to join the new venture of **Vocational and Skill Training for Global Employment** under the National Industrial Corporation. Those who have been pursuing Skill Development / Vocational Training, can take this opportunity to seek admission at NIC.

Once registered with NIC, a candidate will be eligible to join various Training Programmes at a very marginal cost irrespective of his / her educational qualification.

NIC has tie-ups with two (2) of its sister educational institutes, namely, “**NIC Institute of Technology (NICIT)**”, Rajarhat, Kolkata -700135 and “**Anjani Institute of Technology (AIT)**”, Bhaluka Bazar, Malda, West Bengal - 732125. For further details you may please refer to the website : www.nicit.in and www.aitwb.org.

Currently the NIC Academy governs the two institutions by engaging a number of Government sponsored Skill Development Training Programmes under various Departments / Ministries of Central and State Governments; and help candidates from remote and economically backward areas to get benefit under the Govt. schemes. Our training programmes are organized throughout the year for the women’s upliftment and their empowerment by keeping seat reservation for 33% women candidates as per the guideline of Govt. of India.

National Industrial Corporation (NIC) is currently engaged in hiring of skilled and trained manpower for supply to overseas market under the Ministry of External Affairs, Govt. of India under Section 11 of the Emigration Act, 1983.

A newly established **Trade Test Center (TTC)** under the control of NIC on the campus of AIT – Bhaluka, Malda, extends truly innovative infrastructure facilitation to promote pre-assessment of trained and skilled manpower and judge a candidate’s particular suitability as per the job profile requirements of the overseas employers and also, for imparting Pre Departure Orientation Training (**PDOT**).

NIC is also registered with Agricultural and Processed Food Products Export Development Authority (APEDA) for the Export of Agricultural and Food Products in Overseas Market.

We are also committed to develop soon a Motor Driving and Training School in the name of **Anjani Motor Driving School (AMDS)** on the campus of AIT, Bhaluka, Malda, where we intend to offer world class motor driving and training facilities using State-of-the-Art Technology (Driving Simulator). AMDS will also offer operator’s training programmes on Heavy Earth Moving Machinery (HEMM) such as Dumper, Dozer, JCB, Forklift, Crane, etc.

I trust that this Information Brochure will be of immense help to guide you on acquiring skills based training and skills enhancement for gainful employment both in India and abroad.

Best wishes for your future endeavor.

Dated: 01-April-2022

Barunava Chowdhury
CHAIRMAN & C.E.O

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:: **A B O U T - U S** ::

1. NATIONAL INDUSTRIAL CORPORATION

1.1 ABOUT THE COMPANY :

National Industrial Corporation (NIC), a company duly registered as approved Recruiting Agency (RA) for recruitment of trained manpower against jobs available in overseas vide **Govt. of India, Ministry of External Affairs**, under Section 11 of the Emigration Act, 1983 was established in the year 1991.

NIC has been associated with two (02) of its sister concerns, namely **NIC Institute of Technology (NICIT)** - Rajarhat, Kolkata : 700135, and **Anjani Institute of Technology (AIT)**, Bhaluka Bazar, Dist - Malda, West Bengal 732125, from 2011 and 2013 respectively, in order to provide need based skills and competency training to interested/willing candidates in sectors related to job demand abroad.

We are in liaison with the overseas employers for holding interviews of candidates besides conducting training through finishing school for job-wise orientation of shortlisted candidates before they join to the overseas companies.

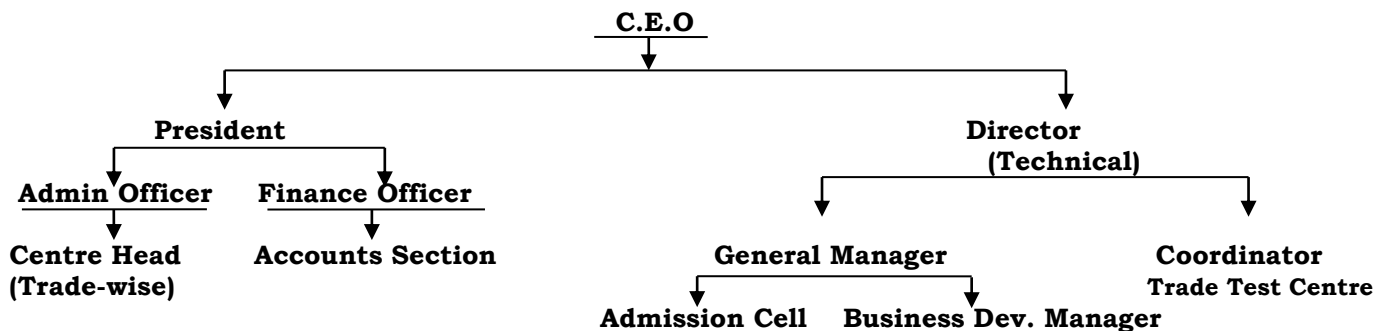
Overseas job placements and marketing strategy are subject to change from time to time. NIC is currently engaged in supply of skilled manpower to overseas / global market in the fields of Construction, Automobile, Welding, Electrician, Hotel & Restaurant, Plumbing, Structural Fitter, Domestic Help, Refrigeration & AC, Oil and Natural Gas sectors.

The unique feature being acquired by NIC is a **Trade Test Center (TTC)** on its AIT Campus, Bhaluka, Malda, towards pre-assessment of trained and skilled manpower as per the requirement of Overseas Employers for the conduct of Pre Departure Orientation Training (**PDOT**).

NIC is also registered with Agricultural and Processed Food Products Export Development Authority (APEDA) for the Export of Agricultural and Food Products in Overseas Market to enhance the scope of rural/farming background people from rural pockets to international markets for employment.

1.2 THE ORGANIZATIONAL STRUCTURE :

Organizational Chart of NIC





1.3 THE VISION :

- To grow as a **Centre of Excellence (CoE)** with **Institute-Industry interface** to train the unemployed youth in the world of **Knowledge-Skills-Applications** related to science and technology for their carrier development and gainful employment.
- To acquire a unique place in India in the field of Skill Development Training thereby ensuring Overseas Placement of Skilled workforce globally.

1.4 THE MISSION :

- To enable and empower under-privileged women and men and their families by providing them with opportunities that are client focused, designed to enhance their well-being and delivered in a manner that is ethical, dignified, transparent, equitable and cost effective.
- To open up exciting career prospects for graduates / non-graduates / technicians / professionals / skilled / semi-skilled workforce to grow economically.
- To enhance the skills and knowledge of students with hands-on-practice thereby to introduce them in the right profession in their respective field of interest.

1.5 AIMS & OBJECTIVES:

- To provide the best possible services to the clients / customers, resulting in high degree of customer satisfaction, and ensuring the quality service.
- To provide domain knowledge along with technical skill training for inland and overseas employment.
- To promote Teaching and Learning, Industry Interface, Research and Development in an attempt to develop competent workforce for placement to Inland and in Overseas Markets.

2. VOCATIONAL EDUCATION & TRAINING

- In order to meet the continuously rising global demand for skilled and trained manpower, NIC has started vocational education and training to develop skilled & trained manpower.
- While NIC as a corporate body identifies the industrial needs for supply of trained manpower in association with a group of industries, the two subsidiaries (NICIT & AIT) are independently equipped with facilities to impart domain skill training for gainful employment in India and abroad.
- Our “Training Methodology” includes Hands-on Practical session, Audio-Visual aids, Soft Skills and Interpersonal Skills.



3. LANGUAGES TEST AND TRAINING COURSES

3.1 International English Language Testing System (IELTS) COURSE

THE COURSE CONSISTS OF :

- Writing and Speaking
- Listening and Reading
- Practicing Sessions on Writing Tasks
- Webinars for Listening and Reading Test skills.

One can choose the IELTS Course for either General Training or Academic IELTS Test based on his/her requirements as follows:

- The IELTS General Training Test is for those going to English speaking countries for secondary education, work or training programs. It is also a requirement for migration to Australia, Canada, New Zealand, USA and the UK. Through the course, you'll develop the ability to write letters and well-structured essays on this course while building your vocabulary on a variety of topics. You will also practice Reading and Listening Test questions and improve your grammar as well as Test-taking strategies.
- The IELTS Academic Test is for people applying for higher education or professional registration in an English speaking environment. On the course, you'll develop the ability to analyze data and visuals to write a clear report and learn to structure your ideas and arguments in opinion and discursive essays. Practice speaking is required on a variety of topics for all three sections of the Speaking Test.

3.2 Japanese Language Proficiency Test (JLPT) COURSE

THE COURSE CONSISTS OF :

JLPT Level	Course Type	Duration
N5	Fundamental course 1	150 Hours each
	Fundamental course 2	
N4	Intermediate course 1	
	Intermediate course 2	

1) Fundamental Course I (JLPT: N5 Part I)

(On First come first serve basis) This course is specially designed for the participants who have not studied Japanese language. During the course, the learners will be taught how to use the Japanese language in everyday life. Reading and Writing of 3 kinds of Japanese script i.e., Hiragana, Katakana, around 50 Kanji (Chinese characters) will be taught, along with this 400 words will also be introduced, through our special Easy Learning Teaching Methodology that makes the language easy to learn in an effective manner, this Methodology is developed by our Japanese language experts. Class will be taken mainly in Japanese to create a Japanese environment.



2) Fundamental Course II (JLPT: N5 Part II)

(Entrance Test is compulsory or Fundamental's Course certificate by NIC JAPANESE LANGUAGE SERVICES CENTRE)
After completing the Beginners Course, this course will focus on Japanese Language Proficiency Test (JLPT) N5, which includes basic elements of grammar, around 100 Kanji and 800 words. The learners will have the ability to engage in simple conversation and to read and write, basic sentences in Japanese.

3) Intermediate Course I (JLPT: N4 Part I)

(Entrance Test is compulsory or JLPT Level 4 or N5 certificate) This course is for the learners who have already passed Japanese Language Proficiency Test (JLPT) Level 4 /N5, or have knowledge of Japanese language, equivalent to the same. After completing this course, the students will be able to converse with the Japanese people about their lifestyle, ideas, and also can exchange basic information about Japan and India and tackle elementary problems that foreigners may face in Japan. During the course, 150 Kanji and approximately 400 words will be taught.

4) Intermediate Course II (JLPT: N4 Part II)

(Entrance Test is compulsory or Basic Course certificate by NIC JLSC) After completing the Intermediate Course, this course will focus on JLPT N4 which includes grammar to a limited level, around 300 Kanji and 1500 words. The learners will have the ability to take part in everyday conversation and to read and write simple sentences.



4. SUBSIDIARIES OF NIC

[A] NIC Institute of Technology (www.nicit.in)

A.1 Strength ::

- Effective training through National Occupational Standards (NOS).
- Emphasis on practical oriented subjects.
- Quality training & placement assistance.
- Highly experienced & motivated Trainers.
- Instructors from the Industry & Academic circle.
- Well-equipped class rooms & workshops.
- Laboratory & Library with text & reference books.
- Globally accepted teaching methodologies.
- Seminars & workshops jointly with various Institutions / Industries.
- Govt. sponsored training Schemes in different disciplines are being conducted on a regular basis.
- Most affordable fees.

[B] Anjani Institute of Technology (www.aitwb.org)

B.1 Strength ::

- National Skill Qualification Framework (NSQF) Course Oriented Training Center.
- Quality training & placement assistance through Trade Test Centre.
- Globally accepted teaching methodologies.
- Seminars & workshops jointly with various Institutions / Industries on a regular basis.
- Most affordable Vocational & Modular courses with moderate fees.
- Govt. sponsored training Schemes in different disciplines are being conducted on a regular basis.
- Emphasis on personality development, Interview grooming and motivation aspects for career success in order to make Overseas Placement.
- Trade Test Centre for Pre-assessment of trained and skilled manpower as per the requirement of Overseas Employers.
- IT-ITeS and digital learning platform.
- Availability of Internet facilities / E-Learning tools.
- Well equipped Seminar Hall with audio visual display.
- Separate toilets for Male / Female Candidates within the campus.
- Pure Drinking Water (RO) in Abundance.
- Mango Tourism Homestay.
- Lodging and Boarding arrangement.
- Clean, Healthy and Green Environment all around the campus.



A2 & B.2 Vocational (Short Term) Courses for Technicians/ Artisans:

Sl No	Sector	QP/Job Role Name	QP/Job Role Code	NSQF Level	Common Norms Category	QP/Job Role Hours
1	Apparel	Sampling Tailor	AMH/Q0701	4	I	720
2	Agriculture	Paddy Farmer	AGR/Q0101	4	II	200
3	Agriculture	Makhana Grower cum Processor	AGR/Q0306	4	II	200
4	Agriculture	Gardener	AGR/Q0801	4	II	340
5	Agriculture	Micro-Irrigation Technician	AGR/Q1002	4	I	200
6	Automotive	Four Wheeler Service Technician	ASC/Q1402	4	I	456
7	Automotive	Automotive Welding Machine Operator (Manual and Robotics)	ASC/Q3102	3	I	320
8	Beauty & Wellness	Bridal, Fashion and Portfolio Makeup Artist	BWS/Q0301	5	II	500
9	Construction	Assistant Electrician	CON/Q0602	3	I	400
10	Construction	Bar Bender and Steel Fixer	CON/Q0203	4	I	400
11	Construction	Mason Tiling	CON/Q0104	4	I	400
12	Domestic Workers	Housekeeper cum Cook (Household and Small Establishment)	DWC/Q0101	3	I	400
13	Electronics	Field Engineer RACW	ELE/Q3105	5	I	360
14	Furniture & Fittings	Assistant Carpenter - Wooden Furniture	FFS/Q0103	3	II	240
15	Food Processing	Pickle Making Technician	FIC/Q0102	3	I	320
16	Handicrafts and Carpet	Traditional Hand Embroiderer	HCS/Q7301	4	II	530
17	Handicrafts and Carpet	Jute Handloom Weaver	HCS/Q7402	4	I	300
18	Handicrafts and Carpet	Hand Rolled Agarbatti Maker	HCS/Q7901	3	II	300
19	Plumbing	Plumbing Supervisor	PSC/Q0114	5	I	588
20	Plumbing	Plumber - General	PSC/Q0104	4	I	432
21	Power	Senior Lineman- Distribution	PSS/Q0103	5	I	350
22	Textile	Two Shaft Handloom Weaver	TSC/Q7303	3	I	300
23	Tourism & Hospitality	Kitchen Stewarding Supervisor	THC/Q0411	5	I	600
24	Telecom	Broadband Technician	TEL/Q0102	4	I	400
25	Telecom	Active Network Management Associate	TEL/Q6302	5	I	600
26	IT-ITeS	Domestic Biometric Data Operator	SSC/Q2213	4	II	400



[C] Trade Test Center (TTC) for Overseas Employment (www.ttcindia.org)

C.1 Strength ::

- The Proposed Trade Test Center aims at pre-assessment of trained and skilled manpower as per the requirement of Overseas Employers for conduct of Final assessment / selection by them before they process for issue of work permit to the selected candidates for the sake of Employment Visas in the respective countries.
- Testing Facilities available through the Trade Test Center :
 - ❖ Welder (MIG/MAG/ARC/TIG/3G/4G/6G)
 - ❖ Underwater Welding
 - ❖ Electrician
 - ❖ RCC Fitter
 - ❖ Plumber & Pipe Fitter
 - ❖ Structural Fitter
 - ❖ Pipe Fabricator
 - ❖ Mason
 - ❖ Bar Bender
 - ❖ Sand Blaster
 - ❖ Scaffolder
 - ❖ Rigger
 - ❖ Mechanical Foreman
 - ❖ Gas Cutter
 - ❖ Mechanical Supervisor
 - ❖ Marble & Tiling Technician
 - ❖ HVAC Technician
 - ❖ Shuttering Carpenter
 - ❖ RAC Technician
 - ❖ Heavy Vehicle Driver / Light Commercial Vehicle Driver
 - ❖ Forklift Operator
 - ❖ Cook
 - ❖ Kitchen Helper
 - ❖ Waiter
 - ❖ Service Crew
 - ❖ Sweeper

[D] Center for Quality Assurance (CQA)

Having visualized the growing needs for introducing innovation in teaching-learning process, research & development, technological advancements etc, the Centre for Quality Assurance (CQA) was established in 2015 to conduct vocational skills and modular employable education and training, faculty and support staff development programmes, outreach programmes, community development programmes, training of trainers (ToT), etc to provide industry interface to both the teachers and the students with the sole objective that the passing graduates shall be job ready.



The thrust areas under the Centre for Quality Assurance (CQA) covers four major divisions: technology utilization division, innovative course design division, product research division and overseas collaboration division. Under these sectors, the NIC has already made considerable progress in conducting Training Needs Analysis (TNA), Instructor/Faculty Up-gradation (FDP), Technical and Vocational Education and Training (TVET), Field Outreach Programmes (FOP) for field level professionals or field personnel.

[E] Export of Agricultural and Food Products through (APEDA)

Our AIT campus has got Trained Manpower to cater to the various support services and needs of the local markets for procurement of Agriculture and Food Items including Fresh Fruits and Vegetables for the export to the Overseas Markets.

[F] Anjani Motor Driving School (AMDS)

The AIT Institute is situated within an area of 2 Acres (87,120 Sq. Ft.) land where the Motor Driving School will be set up.

The innovative Motor Driving School will follow the guidelines of International Motor Training Practices -

- Practical Learning through State-of-the-Art Technology (using Driving Simulator).
- Expert Trainers for Learners.
- Road Tests / Tests Drive.
- Extensive Theoretical Sessions for Trainees / candidates.
- Provision for Training on Heavy Earth Moving Machinery (HEMM) such as Dumper, Dozer, JCB, Forklift, Crane, etc.
- Operation based Training on HEMM.

5. ACADEMIC STRUCTURE :

5.1 ADMISSION AND REGISTRATION :

- ❖ An applicant for admission to a programme must apply in the prescribed Application Form following the Advertisement in Newspapers, Websites, Local Cable TV, Display Boards etc.
- ❖ The selection for admission of candidates will be done through Common Admission Test, Personal Interview and on the basis of Marks Obtained in the School examination. There are certain skills training programmes in which admission eligibility will depend on the pass percentage marks of the qualifying examination and / or Trade Test.
- ❖ A student seeking admission must be medically fit.
- ❖ Provisional Registration may be granted on spot admission subject to verification of documents for his / her eligibility to join a training module.
- ❖ Final Registration shall be normally allowed in 15 days after due verification of eligibility.



5.2 TRAINING GUIDELINES :

- ❖ Training needs are identified and discussed before Training Module is designed.
- ❖ Training is provided mostly free of cost.
- ❖ Regular attendance is required during the course of Training.
- ❖ Normally Training period is about six month, but in some cases it may be flexible.
- ❖ For serious and regular candidates, Training should normally result in gainful employment whether inland or overseas depending on successful acquisition of skills by an Individual.
- ❖ Industry visit and Hands-on Practical Training will be arranged during the training period.

5.3 EXAMINATION, EVALUATION & CERTIFICATION : :

- ❖ We are following a **5-point Grading System** of evaluation from the year 2022-2023, i.e. using the letters A, B, C, D and F, with indication as A for **Excellent**, B for **Good**, C for **Average**, D for **Fair** and F for **Fail**.
- ❖ The EXAMINATIONS norm includes continuous monitoring and evaluation of performance of the students which includes KNOWLEDGE (40 %) and SKILLS (60 %) BASED COMPETENCIES EVALUATION / ASSESSMENT.
- ❖ Separate Tests for Knowledge (Theory Based) and Skills (Practice Based).
- ❖ The SSC or authorized Industry /Agency is involved for rigorous domain Tests as per the well defined Job Role / QP / NOS for competencies evaluation and certification.
- ❖ Without proper attendance during training, a candidate is not allowed / eligible to undergo Test.

5.4 EMPLOYMENT

- ❖ Employment is a process (On-campus & Off-campus) which would normally begin after ASSESSMENT / **CERTIFICATION** by inviting prospective Employer (s) from India and abroad for which the candidate should be in touch with the Director (Placement).
- ❖ TTC EXPOSURE IS OF GOOD HELP IN CONFIDENCE BUILDING.
- ❖ NIC shall assist in arranging employment of its pass out candidates in accordance with the merit of the candidate for which applications will have to be submitted to Placement Cell in time.

6. LIBRARY, INTERNET, DIGITAL PLATFORM, e-GOVERNANCE

- ❖ NIC has Central Library consisting of about two thousand books and journals / periodicals from different fields. The Library has sufficient study space with internet facility. The library remains open during the office hours.



- ❖ Students can have a **free access** to **NIC Portal : www.nicra.in** for downloading the e-Brochure, Scheme Guidelines, Admission Notification, Application Form, Academic Notices, Time Table, Class Information and Instructions, Study Materials, Industry Internship, Employment Opportunities / Advertisements, etc.
- ❖ The students will get the opportunity to attend Webinars on various Skill Development Schemes on a regular basis through the links provided by us.
- ❖ Accesses to On-line Audio-Video interactive sessions using Digital Platform are also available.
- ❖ Student's Assessment & Interview (Batch wise & Trade wise), Periodical Review Meeting, Trade Test result, etc shall be available on NIC Portal **www.nicra.in**.

7. **NIC ACADEMY**

- ❖ To govern uniformly and look after the various academic activities of both the institutions: NICIT, Rajarhat and AIT, Bhaluka as per common Academic Byelaws.
- ❖ NIC Academy is a sister concern of NIC under the APEX TRUST MANAGING COMMITTEE.
- ❖ NIC Academy is broad based and established to explore implementation of National Education Policy – 2020 where emphasis is laid down to give skills coverage at ALL LEVELS (middle school education, high school education, senior secondary school education and college/university education).
- ❖ To link skill education with field training and gainful employment in association with NIC and its industry interface.
- ❖ NIC is also geared to promote international linkages with institutions/organizations abroad to develop expertise in technological advancements.
- ❖ NIC Academy has full-fledged faculty who are experienced to provide leadership in the field of spread of technical and vocational education.

8. **MANGO TOURISM - A HOME STAY (www.mangotourism.org)**

- ❖ Mango Tourism is yet another sister concern of NIC and NIC Academy.
- ❖ It is a Home Stay unit approved by Govt. of West Bengal.
- ❖ It has STAR facility to accommodate Foreigners as GUESTS for selection of candidates for placement abroad in association with Trade Test Centre (TTC) located within the Home Stay campus.



NATIONAL INDUSTRIAL CORPORATION

(Appd. Overseas Recruitment Agency, GoI-Ministry of External Affairs)

Corporate Office: 33, C.R. Avenue, 3rd Floor, Kolkata - 700012

Ph. No: 033 - 2211 0178 / 179

Affix Color
photograph

(Passport Size
Photo)

APPLICATION FOR ADMISSION (2022-23)

1. Programme/Course/Module :

2. Domain/Trade/Area of Study :

3. Name of the Applicant (In Block Letters) :

4. Father's Name / Husband's Name (In Block Letters) :

5. Mother's Name : 6. Category: SC ST OBC GEN

For SC / ST / OBC / BPL Candidate : Please provide Certificate from competent authority.

7. Nationality : Gender : Male Female 8. Aadhaar No.....

9. Address:

(a) Correspondence Address(Full postal address):

(b) Permanent Address(Full postal address):.....

10. Mobile No.: (i).....(ii).....Phone No.

11. Email ID : (i)12. Passport No (If any).....

13. Educational Qualification :(start with the highest degree)

Sl.No.	Examination Passed	School/College	Board University	Year of Passing	% / CGPA	Class/ Division	Subjects

14. Employment Details (If any) (start with the current assignment):

Name and Address of the Employer	Position Held	Nature of Responsibility	Period		Pay -Scale
			From	To	

15. Date of Birth :.....(As per Aadhar)

Declaration by Applicant

I,, S/D of, hereby declare that the particulars given above are correct to the best of my knowledge and belief; and that I shall abide by the rules and regulation of the NIC. If the Management of NIC finds that I have violated rules and regulation, I shall be liable to be punished under the disciplinary rules.

.....
Signature of the Applicant

.....
Signature of the Parent

Date :.....

Place :.....

Note:Filled-in Application be sent to National Industrial Corporation, 33, C.R. Avenue, Kolkata - 700 012)

.....
FOR OFFICE USE / PROVISIONAL REGISTRATION

Registration No...... **Program/Course/Module:**.....

Supporting Documents.....**Nos.** **Registration Fee Received****(Yes/No) INR**

Date.....

.....
Admission Counsellor

.....
Accountant

Approved By
Director (Admission)

SUBSIDIARIES OF NIC



For Details please contact:

The Director (Admission)

National Industrial Corporation (NIC)

Corporate Office: 33, C.R. Avenue, 3rd Floor, Kolkata - 700012

(Landmark : Near Chandni Chowk Metro Station Gate No. 5)

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